



Kenya Coast National Polytechnic

Kisauni Road, Po Box 81220, Mombasa, Telephone 0712725554, 0710389727
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FEE STRUCTURE FOR DIPLOMA IN SECRETARIAL STUDIES COURSE W.E. F SEPTEMBER 2022 INTAKE: FOR GOVERNMENT SPONSORED STUDENTS

YEAR ONE	TERM I	TERM II	TOTAL
Tuition Fees	15,240.00	15,240.00	
R.M.I	1,495.00	1,950.00	
Electricity, Water and conservancy	2,060.00	1800.00	
Local Transport and Travel	1492.00	1493.00	
Personal Emolument	5,850.00	5,850.00	
Activity Fees	1,700.00	1650.00	
Industrial attachment/Insurance	600.00		
TOTAL	28,437.00	27,983	56420.00
YEAR TWO	TERM ONE	TERM TWO	
Tuition Fees	15,240.00	15,240.00	
R.M.I	895.00	750.00	
Activity Fees	1700.00	1650.00	
R.M.I	895.00	750.00	
Electricity	1760.00	1500.00	
Local Transport and Travel	1492.00	1493.00	
Personal Emolument	5,850.00	5,850.00	
Industrial attachment/Insurance	1800.00	1800.00	
TOTAL	28,437.00	27,983	56420.00
YEAR THREE	TERM ONE	TERM TWO	
Tuition Fees	15,240.00	15,240.00	
Activity Fees	1150.00	1650.00	
R.M.I	1,795.00	2,250.00	
Electricity	1760.00	1500.00	
Local Transport and Travel	1492.00	1493.00	
Personal Emolument	5,850.00	5,850.00	
Insurance	600.00		
TOTAL	28,437.00	27,983	56420.00

OTHER CHARGES NOT INCLUDE ABOVE

YEARONE	TERM I	TERM II	YEAR 3	TERM I	TERM 2
Student ID Card	550.00				
Registration	200.00				
Caution Money	500.00				
Student council	200.00	400.00			
KCNP t/shirt	700.00				
Development Fund	3000.00				
Examination	6,400.00	6,400.00			
Total	11,550.00	6,800.00			
YEAR TWO	TERM I	TERM II			
Student council	200.00	400.00		200.00	400.00
Student ID Card	100.00	-		100.00	
Examination	6400.00	6400.00		6400.00	5850.00
TOTAL	6,700.00	6800.00		6,700.00	6,250.00

NOTE: ADDITIONAL FEE FOR KUCCPS STUDENTS KSH 1500.00

STUDENTS CONFIRMED RECEIVING CAPITATION SHALL BE PAYING KSH 26,420 PLUS ADDITIONAL FEES AS INDICATED PER YEAR.



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FEE STRUCTURE FOR CERTIFICATE IN: SECRETARIAL STUDIES COURSE
COURSE W. E. F SEPTEMBER, 2021 INTAKE: FOR GOVERNMENT SPONSORED STUDENTS

YEAR ONE	TERM I	TERM II	TOTAL
Tuition Fees	15,240.00	15,240.00	
R.M.I	1,495.00	1,950.00	
Electricity, Water and conservancy	2,060.00	1800.00	
Local Transport and Travel	1492.00	1493.00	
Personal Emolument	5,850.00	5,850.00	
Activity Fees	1,700.00	1650.00	
Industrial attachment/Insurance	600.00		
TOTAL	28,437.00	27,983	56420.00
YEAR TWO	TERM ONE	TERM TWO	
Tuition Fees	15,240.00	15,240.00	
R.M.I	895.00	750.00	
Activity Fees	1700.00	1650.00	
R.M.I	895.00	750.00	
Electricity	1760.00	1500.00	
Local Transport and Travel	1492.00	1493.00	
Personal Emolument	5,850.00	5,850.00	
Industrial attachment/Insurance	1800.00	1800.00	
TOTAL	28,437.00	27,983	56420.00

OTHER CHARGES NOT INCLUDED ABOVE

YEAR ONE	TERM I	TERM II
Student ID Card	550.00	
Registration	200.00	
Caution Money	500.00	
Student council	200.00	400.00
KCNP t/shirt	700.00	
Development Fund	3000.00	
Examination	2350.00	2350.00
Total	7,500.00	2750.00
YEAR TWO	TERM I	TERM II
Student council	200.00	400.00
Student ID Card	100.00	-
Examination	2350.00	2350.00
TOTAL	2650.00	2750.00

NOTE: ADDITIONAL FEE FOR KUCCPS STUDENTS KSH 1500.00

STUDENTS CONFIRMED RECEIVING CAPITATION SHALL BE PAYING KSH 26,420 PLUS ADDITIONAL FEES AS INDICATED PER YEAR



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FEE STRUCTURE FOR CRAFT IN: SECRETARIAL STUDIES COURSE W. E. F SEPTEMBER, 2021 INTAKE: FOR GOVERNMENT SPONSORED STUDENTS

YEARONE	TERM I	TERM II	TOTAL
Tuition Fees	15,240.00	15,240.00	
R.M.I	1,495.00	1,950.00	
Electricity, Water and conservancy	2,060.00	1800.00	
Local Transport and Travel	1492.00	1493.00	
Personal Emolument	5,850.00	5,850.00	
Activity Fees	1,700.00	1650.00	
Industrial attachment/Insurance	600.00		
TOTAL	28,437.00	27,983	56420.00
YEAR TWO	TERM ONE	TERM TWO	
Tuition Fees	15,240.00	15,240.00	
R.M.I	895.00	750.00	
Activity Fees	1700.00	1650.00	
R.M.I	895.00	750.00	
Electricity	1760.00	1500.00	
Local Transport and Travel	1492.00	1493.00	
Personal Emolument	5,850.00	5,850.00	
Industrial attachment/Insurance	1800.00	1800.00	
TOTAL	28,437.00	27,983	56420.00

OTHER CHARGES NOT INCLUDED ABOVE

YEARONE	TERM I	TERM II
Student ID Card	550.00	
Registration	200.00	
Caution Money	500.00	
Student council	200.00	400.00
KCNP t/shirt	700.00	
Development Fund	3000.00	
Examination	5025.00	5025.00
Total	10,175.00	5,450.00
YEAR TWO	TERM I	TERM II
Student council	200.00	400.00
Student ID Card	100.00	-
Examination	5025.00	5025.00
TOTAL	5,325.00	5,450.00

NOTE: ADDITIONAL FEE FOR KUCCPS STUDENTS KSH 1500.00

STUDENTS CONFIRMED RECEIVING CAPITATION SHALL BE PAYING KSH 26,420 PLUS ADDITIONAL FEES AS INDICATED PER YEAR



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FEE STRUCTURE FOR CRAFT CERTIFICATE IN: CLERICAL OPERATIONS COURSE W. E. F SEPTEMBER, 2021 INTAKE: FOR GOVERNMENT SPONSORED STUDENTS

YEARONE	TERM I	TERM II	TOTAL
Tuition Fees	15,240.00	15,240.00	
R.M.I	1,495.00	1,950.00	
Electricity, Water and conservancy	2,060.00	1800.00	
Local Transport and Travel	1492.00	1493.00	
Personal Emolument	5,850.00	5,850.00	
Activity Fees	1,700.00	1650.00	
Industrial attachment/Insurance	600.00		
TOTAL	28,437.00	27,983	56420.00
YEAR TWO	TERM ONE	TERM TWO	
Tuition Fees	15,240.00	15,240.00	
R.M.I	895.00	750.00	
Activity Fees	1700.00	1650.00	
R.M.I	895.00	750.00	
Electricity	1760.00	1500.00	
Local Transport and Travel	1492.00	1493.00	
Personal Emolument	5,850.00	5,850.00	
Industrial attachment/Insurance	1800.00	1800.00	
TOTAL	28,437.00	27,983	56420.00

OTHER CHARGES NOT INCLUDED ABOVE

YEARONE	TERM I	TERM II
Student ID Card	550.00	
Registration	200.00	
Caution Money	500.00	
Student council	200.00	400.00
KCNP t/shirt	700.00	
Development Fund	3000.00	
Examination	4250.00	4250.00
Total	9,400.00	4,650.00
YEAR TWO	TERM I	TERM II
Student council	200.00	400.00
Student ID Card	100.00	-
Examination	4250.00	4250.00
TOTAL	47300.00	4650.00

NOTE: ADDITIONAL FEE FOR KUCCPS STUDENTS KSH 1500.00

STUDENTS CONFIRMED RECEIVING CAPITATION SHALL BE PAYING KSH 26,420 PLUS ADDITIONAL FEES AS INDICATED PER YEAR



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FEES STRUCTURE FOR SHORT COURSES SECRETARIAL AND LANGUAGE DEPARTMENT

W.E. F SEPTEMBER 2022 INTAKE

3 MONTHS	TERM I
Tuition Fees	15,240.00
R.M.I	3,058.00
Electricity, Water and conservancy	2,060.00
Local Transport and Travel	1492.00
Personal Emolument	5,850.00
Activity Fees	1,700.00
Insurance	600.00
Registration	200.00
TOTAL	30,200.00



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FEE STRUCTURE FOR CERTIFICATE IN: SECRETARIAL STUDIES COURSE (SINGLE & GROUP)
COURSE W. E. F SEPTEMBER, 2022 INTAKE:

FOR THREE SINGLE SUBJECTS AND ABOVE

3 MONTHS	TERM I	
Tuition Fees	10160.00	
R.M.I	1045.00	
Electricity, Water and conservancy	1260.00	
Local Transport and Travel	1600.00	
Personal Emolument	3900.00	
Activity Fees	1150.00	
Registration	200.00	
TOTAL	19,315.00	

FOR TWO SINGLE SUBJECTS ONLY

3 MONTHS	TERM I	
Tuition Fees	5,000.00	
R.M.I	400.00	
Electricity, Water and conservancy	300.00	
Local Transport and Travel	200.00	
Personal Emolument	500.00	
Activity Fees	200.00	
Registration	200.00	
TOTAL	6,800.00	

FOR ONE SINGLE SUBJECT

3 MONTHS	TERM I	
Tuition Fees	3,000.00	
R.M.I	400.00	
Electricity, Water and conservancy	300.00	
Local Transport and Travel	200.00	
Personal Emolument	500.00	
Activity Fees	200.00	
Registration	200.00	
TOTAL	4,800.00	