



Kenya Coast National Polytechnic

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24th February 2025

TENDER ADDENDUM 01/2025

TENDER REF: KCNP/T/MLP/01/2024/2025

TENDER NAME: LEASING OF MULTIDUPLEX FUNCTIONAL PRINTERS

CLOSING DATE: 4TH MARCH 2025

The following amendments are made to the bidding documents for leasing of multifunctional duplex printers at Kenya Coast National Polytechnic:

	ITEM DESCRIPTION	ORIGINAL CLAUSE	AMMENDMENTS	PAGE ON TENDER DOCUMENT
1	Important adjustments to the technical evaluation criteria	Financial Score (F.S.); The Lowest Financial Evaluated Bid amongst the bidders with score of 70 points and above is to be recommended for award	Financial Score (F.S.); The Lowest Financial Evaluated Bid amongst the bidders with score of 80 points and above is to be recommended for award	24

The following amendments are made to the form below



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LIST OF LEASE ITEMS AND PRICES

1	2	2	3	4	5	6
Lease Item N°	Description of Lease Item and Related Services.	Location of Use	Duration of Lease (in Months)	Unit cost per copy/page	Unit Price per Month (ksh)	Total price for whole lease period (ksh)
		<i>Mombasa City</i>	24	-	-	-
No 1	Black & White (Maximum 40,000 copies per month) The proposed printers(units) shall have a printer engine speed of 40 copies per minute for A4 and 30 copies per minute for A3. With document finisher features such as stapling and sorting	-	-			
	NB: THE TOTAL ' B ' SHALL BE THE PRICE TO INDICATE IN THE FORM OF TENDER	TOTAL			Total A=	TOTAL B= (Total A*24) =

IMPORTANT NOTE: Prices quoted shall be inclusive and subject to the levy order 2023: ‘**There shall be paid a levy by a supplier on all procurement contracts signed between the supplier and procurement entity, at the rate of zero point zero three per centum (0.03%) of the value of the signed contract, exclusive of the applicable taxes**

Note 1: Cost for paper should not be included to the above charges

Note 2: VAT and any other taxes and costs should be included in the costs provided

Note 3: Invoices and Payments shall be based on the quantity of pages printed up to the maximum volumes given above. No. of pages printed shall be confirmed by KCNP before payments are effected.

Name of Tenderer _____

Signed by the Tenderer _____ Dated _____

This addendum shall form part of the tender documents. All bidders MUST attach to their tenders this addendum.

Note; All other conditions and the evaluation criteria provided remain unchanged.

For further clarifications please write to; procurement@kenyacoastpoly.ac.ke

SENIOR PROCUREMENT OFFICER
FOR CHIEF PRINCIPAL

